


MEMORANDUM

To: Honorable Mayor and City Council Members

From: Karen M. Phillips/CMC, Director of Administration 

Subject: 2005 MEETING/HOLIDAY SCHEDULE

Date: September 23, 2004

Pursuant to Section 5.00 of the Personnel Policies, the attached is the list of employee holidays for 2004, together with the regular council meeting and tentative budget workshops/public hearing schedule. The regular council meetings have been scheduled on the first and third Monday's of the month, which results in only one regular meeting in the month of February, July and September. However, since there are five Mondays in January and there would be such a span of time from the first Monday in January until the scheduled meeting that will take place in February due to the holidays, we have included a second meeting in January this year on January 24th.

Additionally, the New Year's Day holiday for 2005 actually falls in the 2004 calendar year (holiday is on Saturday so traditionally is celebrated on Friday - i.e. 12/31/04). The County and School Board had adjusted their calendars last year but we did not. A proposed revised 2004 calendar is also attached for consideration.

We have been advised that the holiday list is consistent with the employee holidays that will be observed by Hernando County Board of County Commissioners and the School Board.

The budget workshops and public hearing dates are tentative, and final dates will be announced when the Finance Director completes his budget calendar next year. It should also be noted that the FLC Conference in August is scheduled for August 18-20, 2005 in Orlando, FL so the workshop date in August should be okay.

Council approval of these calendars, or amendments thereto, is requested.

"PROPOSED REVISION"

2004

CITY OF BROOKSVILLE CITY COUNCIL MEETING & HOLIDAY SCHEDULE

January						
S	M	T	W	T	F	S
				①	2	3
4	⑤	6	7	8	9	10
11	12	13	14	15	16	17
18	①⑨	20	21	22	23	24
25	26	27	28	29	30	31

January

- 1 New Year's Day
- 5 7:00 PM Regular Council Meeting
- 19 Dr. M.L. King's Birthday

February						
S	M	T	W	T	F	S
1	②	3	4	5	6	7
8	9	10	11	12	13	14
15	①⑥	17	18	19	20	21
22	23	24	25	26	27	28
29						

February

- 2 7:00 PM Regular Council Meeting
- 16 President's Day

March

- 1 7:00 PM Regular Council Meeting
- 15 7:00 PM Regular Council Meeting

March						
S	M	T	W	T	F	S
	①	2	3	4	5	6
7	8	9	10	11	12	13
14	①⑤	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

- 5 7:00 PM Regular Council Meeting
- 9 Good Friday
- 19 7:00 PM Regular Council Meeting

May

- 3 7:00 PM Regular Council Meeting
- 17 7:00 PM Regular Council Meeting
- 31 Memorial Day

June

- 7 7:00 PM Regular Council Meeting
- 21 7:00 PM Regular Council Meeting

July

- 5 Independence Day
- 12 7:00 PM Regular Council Meeting

August

- 2 7:00 PM Regular Council Meeting
- 11 7:00 PM Tent. Budget Workshop
- 16 7:00 PM Regular Council Meeting

September

- 6 Labor Day
- 8 7:00 PM Tent. 1st Budget Hearing
- 13 7:00 PM Regular Council Meeting
- 22 7:00 PM Tent. Final Budget Hearing

October

- 4 7:00 PM Regular Council Meeting
- 18 7:00 PM Regular Council Meeting

November

- 1 7:00 PM Regular Council Meeting
- 11 Veteran's Day
- 15 7:00 PM Regular Council Meeting
- 25 Thanksgiving Day
- 26 Thanksgiving Holiday

December

- 6 7:00 PM Regular Council Meeting
- 20 7:00 PM Regular Council Meeting
- 23 Christmas Eve
- 24 Christmas Holiday

July						
S	M	T	W	T	F	S
				1	2	3
4	⑤	6	7	8	9	10
11	①②	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	②	3	4	5	6	7
8	9	10	①①	12	13	14
15	①⑥	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	⑥	7	⑧	9	10	11
12	①③	14	15	16	17	18
19	20	21	②②	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
				1	2	
3	④	5	6	7	8	9
10	①①	12	13	14	15	16
17	①③	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	①	2	3	4	5	6
7	8	9	10	①①	12	13
14	①⑤	16	17	18	19	20
21	22	23	24	②⑤	②⑥	27
28	29	30				

December						
S	M	T	W	T	F	S
				1	2	3
5	⑥	7	8	9	10	11
12	13	14	15	16	17	18
19	②①	21	22	②③	②④	25
26	27	28	29	30	③①	

31 Observance of 2005
New Year's Day
Holiday

Calendar Revised 10/4/04 by City Council

2005

CITY OF BROOKSVILLE CITY COUNCIL MEETING & HOLIDAY SCHEDULE

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January

- 3 7:00 PM Regular Council Meeting
- 17 Dr. M.L. King's Birthday
- 24 7:00 PM Regular Council Meeting

February						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

February

- 7 7:00 PM Regular Council Meeting
- 21 President's Day

March						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March

- 7 7:00 PM Regular Council Meeting
- 21 7:00 PM Regular Council Meeting
- 25 Good Friday

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April

- 4 7:00 PM Regular Council Meeting
- 18 7:00 PM Regular Council Meeting
- 2 May
- 2 7:00 PM Regular Council Meeting
- 16 7:00 PM Regular Council Meeting
- 30 Memorial Day

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

- 6 7:00 PM Regular Council Meeting
- 20 7:00 PM Regular Council Meeting

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

- 4 Independence Day
- 11 7:00 PM Regular Council Meeting

August

- 1 7:00 PM Regular Council Meeting
- 10 7:00 PM Tent. Budget Workshop
- 15 7:00 PM Regular Council Meeting

July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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16	17	18	19	20	21	22
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20	21	22	23	24	25	26
27	28	29	30			

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